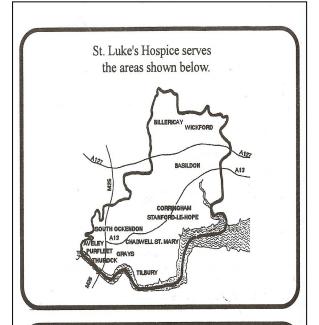
#### WE ARE HERE.....







For further information please contact:

# QUALITY AND EDUCATION LIAISON OFFICER

St. Luke's Hospice Nethermayne, Basildon, ESSEX. SS16 5NJ

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Please let us know if you need this leaflet in large print.

Photograph taken from St. Luke's Hospice Garden

St. Luke's Hospice Registered Charity No: 289466

**Revision: 02/2013** 

# St. Luke's Hospice

Events
And
Facilities

Training Facilities
Catering Services

Garden Facilities
Social Events

Packages can be tailor made to meet your individual needs.

www.stlukeshospice.com

## **EVENTS & FACILITIES**

St. Luke's Hospice have the following facilities available for hire for training events or conferences. The training room is available for hire to businesses, organisations and individual groups to conduct training, conferences, open days, seminars or meetings. Alternatively we have a smaller room at St. Luke's House, Corringham.

### Training facilities include:

- TV, Video, Overhead Projector, Screen, Laptop and PowerPoint Projector.
- Flipchart and Pens.
- Welcome pack including Pads and Pens.
- Photocopying/Faxing at 5p per copy
- Catering and refreshments

'Packages can be designed to suit all occasions on an individual or group basis.'



# Feedback from previous Study Days......

"Happy? We were over the moon! The food was wonderful to taste, to look at and the staff were warm, welcoming and friendly."

"The buffet provided by the Catering Services for staff and volunteers was of the usual high standards. There was a fine range of finger food, salads and desserts, many thanks."



'We offer a warm welcome and a friendly efficient service that is great value for money.'

#### **CATERING SERVICES**

Catering facilities include\*:

- Mixed hot and cold Buffets
- Sandwiches, Crisps and Savouries
- Cakes and Biscuits
- Tea/Coffee and Soft Drinks



Charges: Between £10:00—£45:00 per delegate

\* depending on venue

A marquee is available during the summer for outdoor events set in our beautiful gardens.

Cancellation: Notification of 7 working days or less leading up to the booking date will result in the full cost, inclusive of VAT and any pre-booked catering choices, being charged.

On provisional booking an information pack will be sent to you.

We offer free car parking, have disabled access and can be easily reached via the A13 or A127.